

\_\_\_\_\_, Plaintiff

Case #: \_\_\_\_\_

vs.

\_\_\_\_\_, Defendant

**ORDER FOR REMOTE HEARING – MASLEN LM/CV**

This matter is set on \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_:\_\_\_\_ \_\_M for an appearance by remote appearance. You may appear by either Zoom or telephone as set forth below. FAILURE TO APPEAR by either telephone or Zoom will be considered the same as a failure to appear in your case and may result in a bench warrant or other action taken in your case. If you are unable to appear by video or phone/audio, please come in person to the Winfield courthouse to be set up on our public zoom computer.

<https://zoomgov.com/join>

Meeting ID: 161-536-6922

Password: 2025

**TO JOIN THE ZOOM HEARING BY VIDEO:**

Go to:

<https://www.cowleycountyks.gov/departments/19thJudicialDistrictCourt/LimitedActionsZoomHearingInformation> Join the meeting by clicking the <https://zoomgov.com/join> hyperlink and then type in the Meeting ID & Passcode. You will then be taken directly to your hearing. To appear by video on Zoom, you will need to have an electronic device with an internet connection. You may use a smart phone, iPad/tablet, or webcam/built-in camera with sound and video. You will also need to install the free Zoom App before the conference begins.

**TO JOIN THE ZOOM HEARING BY PHONE/AUDIO ONLY:**

Dial 669-254-5252 and follow the automated instructions.

If you cannot or do not wish to appear in court through this process, you must contact a court clerk or the assigned Judge's Administrative Assistant. Your attendance is the same as a live court appearance and will be broadcast live on a YouTube channel linked to the Court website. You should take steps to be prepared for the hearing by finding a quiet place to be available for your appearance and your dress should be appropriate for appearing at the courthouse.

\_\_\_\_\_  
Judge of the District Court